

Số: 207/TCCB

Hà Nội, ngày 21 tháng 4 năm 2023

V/v đăng ký chương trình bồi
dưỡng kỹ năng lãnh đạo, quản lý
tại Hoa Kỳ

Kính gửi: Các đơn vị trong ngành

Ngày 18/4/2023, Bộ Ngoại giao có Công văn số 1760/BNG-TCCB về việc tham gia chương trình bồi dưỡng kỹ năng lãnh đạo, quản lý tại Hoa Kỳ. Thực hiện ý kiến chỉ đạo của Ban lãnh đạo ngành, Ban Tổ chức - Cán bộ thông báo như sau:

Chương trình nghiên cứu dành cho các nhà lãnh đạo mới nổi của Học viện Mỹ - ASEAN được Nhà Trắng thông báo vào tháng 5/2022, nhân Hội nghị thượng đỉnh Mỹ - ASEAN. Chương trình sẽ chọn ra 30 công chức và viên chức từ các nước ASEAN để tới Trường Nghiên cứu quốc tế cấp cao của Đại học (SAIS) Johns Hopkins ở Washington tham gia chương trình phát triển lãnh đạo, kéo dài trong 4 tuần và bắt đầu từ tháng 8/2023. Những người tham gia sẽ được đào tạo trong các lĩnh vực lãnh đạo và ra quyết định, cũng như tham gia vào các chương trình giúp hiểu sâu sắc hơn các lĩnh vực quốc tế quan trọng, như năng lượng, công nghệ mới nổi, y tế công và an ninh. Khóa học sẽ bao gồm việc học trong lớp và các hoạt động ngoại khóa để giúp các nhà lãnh đạo phát triển các kỹ năng nói trên. Những hoạt động này sẽ do các giảng viên của SAIS giảng dạy.

Đối tượng tham gia:

- Ứng viên phải có ít nhất 10 năm kinh nghiệm làm việc trong cơ quan nhà nước, các cơ quan vận động chính sách, quản lý tổ chức phi chính phủ, hoặc có kinh nghiệm tương đương.

- Ứng viên phải chứng minh có thời gian lãnh đạo, có kinh nghiệm làm việc trong các lĩnh vực có liên quan tới các thách thức trong khu vực và toàn cầu.

- Nói và viết tiếng Anh thành thạo.

Quy trình chọn ứng viên: Trong năm đầu tiên, SAIS sẽ phối hợp với Ủy ban ASEAN – cơ quan làm việc với các nước thành viên ASEAN để đề cử ứng viên tham gia khóa học. Sau đó, SAIS sẽ lập một ủy ban để chọn ra các ứng cử viên cuối cùng.

Hồ sơ dự tuyển:

- Đơn xin tham gia khóa học (xin xem file đính kèm).

- Thư giới thiệu: Bao gồm ít nhất 1 và không nhiều hơn 2 thư giới thiệu của cơ quan mà ứng viên đang công tác. Trong đó, các bức thư cần làm rõ các thành tích, kỹ năng và khả năng đóng góp cho tương lai quan hệ Mỹ - ASEAN.

- Ứng viên được cơ quan đồng ý cử dự tuyển sẽ dự tuyển trực tiếp với SAIS (theo đầu mối tại thông báo của cơ sở đào tạo).

Hạn cuối: Ngày 01/5/2023.

(Xin gửi kèm theo Thông báo của cơ sở đào tạo và các mẫu đơn).

Danh sách đăng ký gửi về Ban Tổ chức - Cán bộ (Điện thoại nội bộ: 2284) **trong ngày 25/4/2023** để trình Ban lãnh đạo ngành xem xét, quyết định.

Trân trọng!

Nơi nhận:

- Như trên;
- Lưu: TCCB.

**KT. TRƯỞNG BAN
PHÓ TRƯỞNG BAN**



Vũ Thị Quỳnh Hoa

The U.S.-ASEAN Institute for Rising Leaders Fellowship

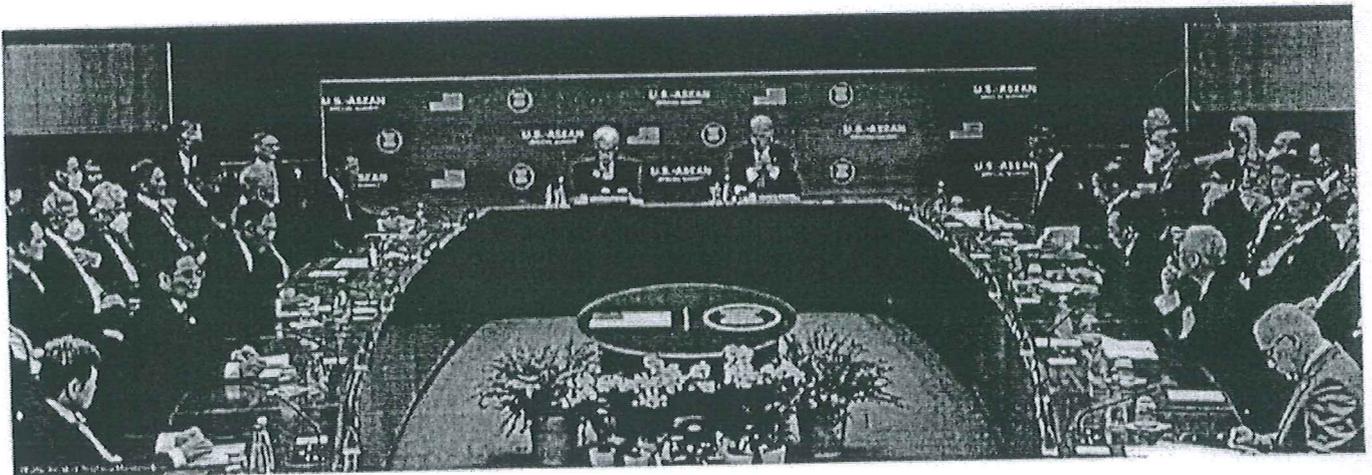
The U.S.-ASEAN Institute for Rising Leaders Fellowship, announced by the **White House** in conjunction with the May 2022 ASEAN-U.S. Special Summit, will bring up to 30 **mid-career public service professionals** from **ASEAN countries** to the **Johns Hopkins School of Advanced International Studies (SAIS)** in Washington for a **four-week leadership development program** beginning in August 2023.

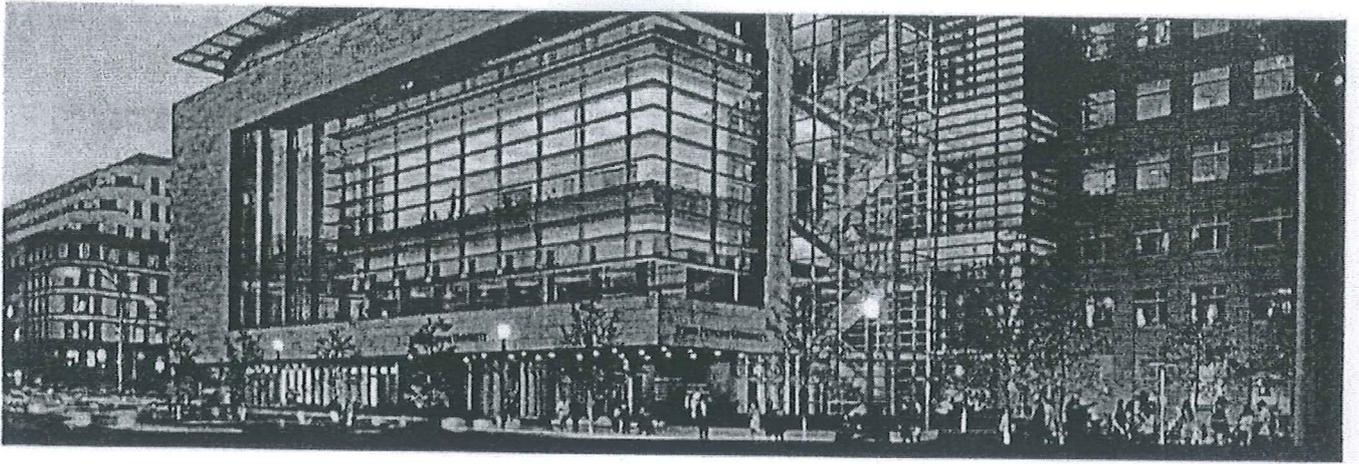
Fellows will receive training in **leadership** and **decision-making**, and will participate in programs that deepen their understanding of key international issues such as **energy**, **emerging technologies**, **public health**, and **security**. The program will consist of classroom and extracurricular activities to help rising leaders develop these skills, drawing on faculty from Johns Hopkins SAIS and other divisions of the university, and distinguished thought leaders from the public and private sectors.

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Who can participate?

Participants should be high-achieving mid-career officials. Suitable nominees will generally have at least 10 years of government service, public policy advocacy, non-governmental organization management, or similar experience; and will have demonstrated a track record of leadership, with experience working on issues that relate to regional or global policy challenges. The program is open to officials from any ministry or organization. Participants must be proficient in spoken and written English.





How will Fellows be selected?

For the inaugural year of this program, Johns Hopkins SAIS is pleased to partner with the ASEAN Committee in Washington (ACW), which will work with member states to nominate candidates for the fellowship. Johns Hopkins SAIS will then convene a selection committee to determine the final cohort. At least one Fellow may be selected from the ASEAN Secretariat.

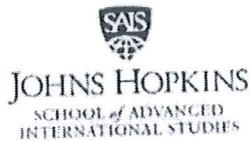
How can I nominate a candidate for this Fellowship?

Governments and other interested parties are encouraged to engage with the ASEAN member country missions in Washington no later than May 1, 2023, to recommend suitable candidates for this Fellowship. As the selection committee seeks to build a cohort that reflects ASEAN's diversity, recommendations of outstanding female candidates or those from underrepresented communities are particularly encouraged.

When does the program begin?

The first U.S.-ASEAN Institute for Rising Leaders Fellowship cohort will come to Washington, DC in August 2023. With the generous support of private donors, Johns Hopkins SAIS will cover the costs of the program for selected candidates, as well as follow-on alumni opportunities.

For inquiries, contact Johns Hopkins SAIS at sais-asean-leaders@jhu.edu.



The U.S.–ASEAN Institute for Rising Leaders Fellowship 2023 Application

The U.S.–ASEAN Institute for Rising Leaders Fellowship, announced by the White House in conjunction with the May 2022 ASEAN–U.S. Special Summit, will bring up to 30 mid-career public service professionals from ASEAN countries to the Johns Hopkins School of Advanced International Studies (SAIS) in Washington for a four-week leadership development program. The first cohort will arrive in Washington in August 2023.

This fellowship is fully funded, and will cover participants' economy travel, lodging, food, visa, and program activity expenses.

For the inaugural year of this program, Johns Hopkins SAIS will partner with the ASEAN Committee in Washington (ACW), which will work with member states to nominate candidates for the fellowship.

If you have been invited by ACW, an ASEAN member government, or a member of the U.S.–ASEAN Institute for Rising Leaders Fellowship Selection Committee, you may submit an application to Johns Hopkins SAIS at sais-asean-leaders@jhu.edu. Your applications materials may be typed or handwritten, and may be submitted in PDF or image formats. **The deadline for applications is May 1, 2023.**

For general inquiries, contact Johns Hopkins SAIS at sais-asean-leaders@jhu.edu.

A complete application must include the following:

1. **Application Form.** The candidate should complete the attached application form.
2. **Letters of Recommendation.** The application must include at least one, and no more than two, letters of recommendation from an official representing the candidate's government, and/or from someone who can address the candidate's suitability for this Fellowship. Letters of recommendation should not be written by individuals related either by blood or marriage. The letters should speak to the candidate's achievements, skills, career prospects, and ability to contribute to the future of ASEAN and/or the U.S.–ASEAN relationship.
3. **CV or résumé.** The application must include an updated curriculum vitae or résumé that lists the candidate's professional and educational qualifications.



JOHNS HOPKINS
SCHOOL of ADVANCED
INTERNATIONAL STUDIES

The U.S.-ASEAN Institute for Rising Leaders Fellowship
2023 Application Cover Sheet

GENERAL INFORMATION

Name

Last / family name

First / given names

Country of Citizenship

Current Employment

Title or Position

Organization

Place of Birth

City, State/Province, Country

Date of Birth

DD / MM / YYYY

Current Address

Permanent Address

Email

Phone

Mobile

Office

Gender

MALE

FEMALE

OTHER/NON-BINARY



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The U.S.-ASEAN Institute for Rising Leaders Fellowship
2023 Application – Page 2

CITIZENSHIP

Do you now have, or have you ever held:

- U.S. Citizenship? Yes No
- Dual Citizenship? Yes No
- U.S. Permanent Residency? Yes No

If you answered Yes to any of the above, please explain: _____

(Note: U.S. citizens, permanent residents, and dual citizens will be considered for this program.)

LANGUAGES

Rate yourself Excellent, Good, or Fair in all of languages in which you have some competence.

LANGUAGE	READING	WRITING	SPEAKING
English			

If you have taken any examinations that indicate your English language ability (e.g., TOEFL, TSE, TWE, Cambridge, IELTS), please note them here. Include the percentile, if known.

EXAMINATION	DATE	SCORE	PERCENTILE



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The U.S.-ASEAN Institute for Rising Leaders Fellowship
2023 Application – Page 3

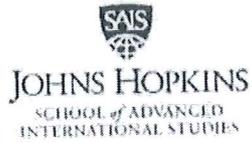
TRAVEL

If you have travelled, lived, or studied in any other country than your own for more than a month, indicate country, year(s), and reasons.

COUNTRY	YEAR(S)	REASON FOR VISIT

REFERRALS

Where did you learn about this Fellowship program? Please list any individuals, organizations, or governments that encouraged you to apply.



**The U.S.–ASEAN Institute for Rising Leaders Fellowship
2023 Application – Page 4**

PERSONAL STATEMENT

This personal statement is an opportunity to explain your career goals, and how this Fellowship would advance those goals and allow you to contribute to ASEAN and/or the U.S.–ASEAN relationship. You should highlight your track record of leadership to date, and your experiences working on issues that relate to regional or global policy challenges.

You may type your personal statement below, or attach it as a separate document, noting at the top of the page your full name and citizenship.

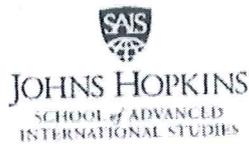


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INTERNATIONAL STUDIES

The U.S.-ASEAN Institute for Rising Leaders Fellowship
2023 Application – Page 5

PERSONAL STATEMENT (continued)

Information provided on this application may be shared with the U.S. Department of State.



U.S.-ASEAN Institute for Rising Leaders Fellowship

Program Background

At the ASEAN-U.S. Special Summit in May 2022, the White House announced that the Johns Hopkins School of Advanced International Studies (SAIS) in Washington will host a newly-created U.S.-ASEAN Institute for Rising Leaders Fellowship. Starting in the summer of 2023, this Fellowship will bring up to 30 mid-career public service professionals—up to three from each of the 10 ASEAN countries and one from the ASEAN Secretariat—to Johns Hopkins SAIS annually for a four-week leadership development program. Our goal is for the first cohort to come to Washington in August 2023.

The program will focus on strengthening leadership, decision-making, and communications skills, as well as building Fellows' understanding of contemporary international issues such as energy, emerging technologies, public health, and security. Rising Leader Fellows will have the opportunity to learn about U.S. approaches to these issues, as well as U.S. views on the Indo-Pacific—through interactions with faculty, thought leaders in the public and private sector, and experts on U.S. engagement in the region. They will also discuss U.S. models and best practices in public management while building leadership capacity in areas such as citizen engagement and resource management.

Johns Hopkins SAIS will develop this comprehensive program, including an advisory board comprised of academic, foreign-policy, nonprofit, and private-sector leaders from the United States and Southeast Asia to achieve this objective. We hope that a rotating member of the ASEAN Committee in Washington (ACW) will also consider joining the board. The program will consist of classroom and extracurricular activities to help mid-career leaders develop these skills, drawing on faculty from SAIS and other divisions of the university, and experts from the policy community. SAIS will also develop a robust alumni program for the Rising Leader Fellows network, which is anticipated to include online events and offerings, as well as occasional alumni meetings and engagements in Southeast Asia.

With the generous support of private donors, Johns Hopkins SAIS will cover the costs of the program for selected candidates, as well as follow-on alumni opportunities. Through a public-private partnership, the U.S. Department of State will offer support for the program.

Qualification Criteria

Participants should be high-achieving mid-career officials. Suitable nominees will generally have at least 10 years of government service, public policy advocacy, non-governmental organization management, or similar experience; and have demonstrated an established track record of leadership, with experience working on issues that relate to regional or global policy challenges.

(Participants could also include high-achieving representatives with similar experience from public policy advocacy or non-governmental organizations who may aspire to join government or re-join government.)

Participants must be proficient in spoken and written English.

Selection Process

For the first cohort in 2023, Johns Hopkins SAIS requests the ACW's partnership to help ensure that ASEAN member states have a role in the selection process. Specifically, Johns Hopkins SAIS requests that the ACW coordinate with ASEAN member governments to nominate five (5) candidates from each country for the fellowship. At least two (2) of the candidates must be women. Each of the candidates must belong to a different ministry or agency. Candidates from semi-autonomous entities, such as central banks, are also welcomed. For future cohorts, SAIS will work with the ASEAN Secretariat to further institutionalize the program under ASEAN processes.

ASEAN member governments are encouraged to nominate candidates who reflect ASEAN's diversity (with regard to gender, religion, ethnicity, etc.). Candidates who have professional experience relating to one or more of the four topical areas that will likely be given particular attention in the 2023 program curriculum—emerging technologies, energy and environment, public health, and security—should be given particular consideration.

For the 2023 cohort, ACW is also requested to nominate two (2) candidates from the ASEAN Secretariat, at least one (1) of which must be a woman.

After ASEAN member governments identify candidates, they will provide those candidates with the attached Application Form. A complete application includes the Application Form, a résumé or CV, and one or two letters of recommendation.

The candidates will submit the applications to Johns Hopkins SAIS at sais-asean-leaders@jhu.edu. The deadline for these submissions is May 1, 2023.

Johns Hopkins SAIS will convene and chair a selection committee composed of faculty and regional experts and will draw on input from the ACW and the U.S. Department of State. The committee will ensure that the applicants meet the established selection criteria and will shape the composition of the final cohort. The committee retains the discretion to select applicants who do not strictly fulfil all of the criteria but who have the potential to succeed in this Fellowship and make meaningful contributions to ASEAN and the U.S.-ASEAN relationship; or applicants who were invited to apply for the fellowship by members of the committee.

The selection committee will finalize the list of participants by May 15, 2023.

The program begins in Washington on Monday, July 31, 2023.

General questions can be directed to sais-asean-leaders@jhu.edu.

The points of contact for this programs are as follows:

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